

MEETING

AUDIT COMMITTEE

DATE AND TIME

THURSDAY 29TH JANUARY 2015

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF AUDIT COMMITTEE (Quorum 3)

Chairman: Councillor Brian Salinger (Chairman),
Vice Chairman: Councillor Sury Khatri BSc (Hons) MSc (Lond) (Vice-Chairman)

Councillors

Geof Cooke	Arjun Mittra	Peter Zinkin
Kathy Levine	Gabriel Rozenberg	

Substitute Members

Melvin Cohen	Anne Hutton	Alan Schneiderman
Eva Greenspan	John Marshall	Ammar Naqvi

Independent Members

Richard Harbord	Vacancy
-----------------	---------

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance (Acting)

Governance Services contact: Andrew Charlwood 020 8359 2014
andrew.charlwood@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of last meeting	1 - 4
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Report of the Monitoring Officer (If any)	
5.	Public Question and Comments (If any)	
6.	Members' Items (If any)	
7.	Internal Audit Exception Recommendations Report and Progress Report up to 31 December 2014	5 - 70
8.	Corporate Anti-Fraud Team (CAFT) Progress Report Q3 October - December 2014	71 - 84
9.	Annual Audit Letter 2013/2014	85 - 96
10.	Grants Certification Work Report 2013/2014	97 - 110
11.	External Audit Progress - Verbal Update	
12.	Any item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Andrew Charlwood 020 8359 2014 andrew.charlwood@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.